

May 9, 2017

DATE, TIME, PLACE OF MEETING

The Calcasieu Parish School Board meeting was held in the Board Room of the Calcasieu Parish School Board, located at 3310 Broad Street, Lake Charles, Louisiana, 70615, on May 9, 2017, at 5:00 p.m.

The meeting was called to order by Ron Hayes, President. The prayer was led by Glenda Gay. The Pledge of Allegiance was led by Tristan Baggett and Sydney Seaford, students at Sulphur High School.

Mr. Hayes stated that Item 10. D. would be deleted from the agenda and discussed at a later time.

Mr. Dellafosse offered a motion to accept the Supplemental Agenda, with a second by Mr. Guidry. On a vote, the motion passed unanimously.

ROLL CALL

The roll was called by Superintendent Bruchhaus and the following members were present: Aaron Natali, Glenda Gay, Annette Ballard, Ron Hayes, Eric Tarver, Mack Dellafosse, Damon Hardesty, Alvin Smith, Billy Breaux, Russell Castille, Chad Guidry, and Wayne Williams.

Absent: Mr. Duhon, Mr. Roberts, Mr. Hardy

APPROVAL OF MINUTES

Mr. Dellafosse, with a second by Mr. Tarver, offered a motion to approve the Minutes of April 11, 2017. The motion carried.

PRESENTATIONS

A. Presentation of students with 1000+ AR points/Tommy Campbell, CAO

Isaac Jimney, Dolby Elementary
Han Giakonoski, Nelson Elementary
Michael Guynes, Iowa Middle
Parker Manns, T.S. Cooley Elementary

B. 2016-2017 Calcasieu Parish Students of the Year/Matt Rion, HS Consultant

Elementary School Division

Samuel Patterson, Dolby Elementary, Winner
Isabella Burke, Vinton Elementary, Runner Up

Middle School Division

Ivan Appleton, F.K. White Middle, Winner

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Erin Hidalgo, W.W. Lewis Middle, Runner Up

High School Division

Tyler Welch, Barbe High, Winner

Alyssa Foreman, Sam Houston High, Runner Up

C. 2016-2017 Calcasieu Parish Teachers of the Year/Matt Rion/HS Consultant

Elementary School Division

Kisha Guillory, Gillis Elementary and Brandi Felice, Westwood Elementary

Middle School Division

Amanda Boudreaux, W.W. Lewis Middle

High School Division

Rebecca White, Barbe High School

D. 2016-2017 Calcasieu Parish Principals of the Year/Matt Rion/HS Consultant

Elementary School Division

Carmen Lopez, LeBleu Settlement Elementary

Middle School Division

Saberly O'Quain, Maplewood Middle

High School Division

Shannon Foolkes, Sam Houston High

E. 2016-2017 Calcasieu Parish Counselors of the Year/Tony McCardle/Director,
Career and Technical Education

Elementary School Division

Tamara Keys, Brentwood Elementary

Counselor of the Year and Over-all Calcasieu Parish Counselor of the Year

Middle School Division

Lee Richard, W.W. Lewis Middle

High School Division

Lakitria Johnson, DeQuincy High School

F. Zaner-Bloser Handwriting Winners, Greg Thomas representing Zaner-Bloser

Cypress Cove Elementary School/State Winners

Kamden Clark Grade 4

Emma Ogea Grade 5

T. S. Cooley Elementary School/State Winners

Kamryn Washington Grade K

Megan Behne Grade 1

Lilli Drounette Grade 2

G. 5A State Golf Champions/Sulphur High School

Brooke Duzan

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Brooke Tyree
Abbie Richard

H. Special presentation from Sulphur High School, Robert Barrentine, Principal

Mr. Barrentine presented a check for \$100,000 from Sulphur High School to be applied to the Board approved loan for the Sulphur High School football stadium.

SUPERINTENDENT'S REPORT

Mr. Bruchhaus gave the following report:

1. All board members have received their April school population report.
2. All board members have received the April Head Start Report

Enrollment – 447

The 2017-2018 Head Start Continuation Grant was submitted to the Office of Head Start.

The Head Start Health Advisory Committee met on April 5, 2017. Immunization updates and Calcasieu Water System report were shared.

2017-2018 Coordinated Enrollment and Recruitment are still in process at all Head Start sites.

Policy Council members met to update Policy Council By-laws on April 26, 2017. Policy Council Meeting was held on April 10, 2017. The following items were approved: Policy Council Meetings to be held at 5:30 p.m.

3. I would like to report our current sales tax numbers for our general fund which show April 2017, collections at \$6,395,449 or 60.7% above budget for the tenth month of the 2016-2017 year.

Collections are \$3,307,336 or 24.3% above collections for the same month last year.

Collections for the 2016-2017 year, after ten months, are \$12,995,641 or 11% over budget and \$7,906,941 or 6.4% over the same time period last year.

4. Just a friendly reminder to all Board Members that May 15th is the deadline for submission of the Annual Financial Disclosure Statement for calendar year 2016 for all elected school board members. There are monetary fines for non-compliance, so please be sure and file your report with the LA Ethics Administration Program. We will be glad to fax these for you if you want to bring your forms in.

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5. We regret to announce the passing of former Superintendent Charles Oakley Charles Lynn Oakley, age 85, passed away on Monday, April 10, 2017.

He is survived by his wife of 64 years, Pat; son, Mike (Adrienne) Oakley; daughters, Beth, Susan, and Cindy. Mr. Oakley was a 3-sport athlete at Lake Charles High School and received a football scholarship to Louisiana State University. At LSU he earned honors as a defensive safety and as a senior was captain of the team and chosen to play in the Blue-Gray All-Star game in Montgomery, Ala. He was drafted and played professional football for the NFL Cardinals in Chicago. He began his 40-year education career as a teacher and coach for 17 years, was then a school principal for 13 years, administrator of middle schools for two years, then served as superintendent of the Calcasieu Parish School System for eight years. The school system earned national and international recognition for the incorporation of computer technology in the classroom and the development of software for educational instruction for classroom teachers. Mr. Oakley was also a past member of Lake Charles Kiwanis Club, The Fellowship of Christian Athletes, and a 32nd Degree Mason and Shriner. A memorial service and interment for Mr. Oakley will take place in Lake Charles, La., in late June.

EXECUTIVE SESSION

On a motion to adjourn into Executive Session at 6:07 by Mr. Guidry and seconded by Mr. Dellafosse, the Board voted unanimously to accept; Regular Session resumed at 6:16 on motions by Mr. Dellafosse and Mr. Tarver, with a unanimous vote.

A. Discussion of settlement of Worker Compensation Claim #3899761/Attorney Kevin Koenig

On a motion to approve the staff recommendation to settle Claim #3899761 by Mr. Tarver and a second by Mr. Dellafosse, the motion carried.

COMMITTEE REPORTS

A&P Committee, April 25, 2017/Eric Tarver, *Chair*

Mr. Tarver gave the following report:

The Calcasieu Parish School Board Administration and Personnel Committee met Tuesday, April 25, 2017 in the Board room at 3310 Broad Street, Lake Charles, Louisiana. A quorum was present.

Present: Eric Tarver, Chair, Committee members, Annette Ballard, John Duhon, Glenda Gay, Damon Hardesty, Fred Hardy, Dean Roberts, Alvin Smith, Wayne Williams and Shannon LaFargue, Secretary. Other Board Members present Mack Dellafosse, Ron Hayes, and Aaron Natali.

Absent: Chad Guidry

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Mr. Tarver called the meeting to order. Dr. LaFargue discussed Hiring criteria – Background Checks.

The board has recently expressed an interest in revisiting the hiring criteria related to felonies. CPSB currently does not hire anyone with a felony on their background check. In researching this topic, staff has discovered that there are vendors who will grade the felony according to criteria established by the district. The grade may take into account such items as the type of felony, how long ago the felony was committed, and the honesty of the applicant in revealing the felony on the application. Staff is asking if the board would like more research on this item and bring the item back to committee or no further discussion.

On a motion by Mr. Hardy and seconded by Mr. Dellafosse, it was recommended for staff to do more research and bring it back to the committee. The motion failed.

Next, Dr. LaFargue introduced School Food Services Director, Jacqueline Richard, to discuss School Food Services Updates. This was for information purposes only and did not require a motion. She discussed the progress that the department is making thus far, such as, the Smoothie King partnership, fresh fruit program, taste testing, menu upgrades, and higher quality ingredients and products. She also discussed plans for next school year which include prepackaged salads and sandwiches, grab-n-go options, and menu changes.

Next, Dr. LaFargue discussed School Food Service – Merging two positions (SFS clerk and Warehouse Driver for SFS) to create a Head Chef Position.

Two positions that were recently vacated were examined versus the overall needs of SFS and Warehouse delivery for SFS. The Warehouse Department and SFS both agree that the vacant positions respectively would be better served by merging them into one, thus creating the skillset needed to advance the ambitious goals of the SFS Department.

School Food Services Director, Jacqueline Richard, presented the request for a Head Chef position. Mrs. Richard discussed how a chef could be vital in improving the quality of the meals, presentation of our food, and improve the culinary skills of all of our staff.

On a motion by Mrs. Ballard and seconded by Mr. Duhon, it was approved to add a Head Chef Position.

On behalf of the committee, Mr. Tarver offered a motion to accept the recommendation. A second was not needed and the motion passed on a vote.

Next, Dr. LaFargue discussed Social Media Policy – Request for board input and discussion.

Like students, employees benefit from the tremendous advantages of social media, but also like students, employees must be cognizant of the many pitfalls that social media may produce, thus harming the district-employee relationship. Staff feels it is the responsibility of CPSB to develop and educate our workforce by establishing standards and expectations to be adopted into policy.

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On a motion by Mr. Dellafosse and seconded by Mr. Duhon, it was recommended to form a committee to conduct more research on the topic of social media policy and bring back to the Board at a later time.

On behalf of the committee, Mr. Tarver offered a motion to accept the recommendation. A second was not needed and the motion passed on a vote.

Vicki Johnson, CAE representative, spoke on a Blue Card.

Agenda Item #5 was removed from the agenda.

Next, Superintendent Bruchhaus discussed a policy revision for CPSB Policy GBRIB – Personal Leave and Absences. Mr. Bruchhaus recommended adding the following language to a new section titled “Health Insurance Coverage”.

Employees who are absent from work for more than twelve consecutive months including but not limited to leave provided in this policy, policies EGAA and GBRK, except as otherwise provided in the School Board’s health insurance benefit plan for certain employees who are absent while on active duty military service or who are receiving total and permanent disability benefits under the workers’ compensation laws of Louisiana, are not eligible to continue health insurance coverage except pursuant to the COBRA provisions of the plan. The foregoing provision is applicable to absences from work whether paid leave, unpaid leave, or otherwise.

On a motion by Mr. Hayes and seconded by Mrs. Ballard, it was recommended to add the language “discontinue health insurance coverage for an employee who is absent for twelve consecutive months”.

On behalf of the committee, Mr. Tarver offered a motion to accept the recommendation, with the modification that instead of total and permanent disability it should say permanent total disability. Mr. Breaux seconded the change. The motion carried.

Next, Superintendent Bruchhaus stated that he did not want to address the suggested revision to policy GBRIB related to “Certification of Absences” at this time.

Kathy Landry spoke on a Blue Card.

Dr. LaFargue then presented revision to Policy JD-R-(Zero Tolerance) to include language noting the cost of the cash bond of up to \$250 and up to \$500 in the body of the section titled “Program Provisions”.

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JD-R - Zero Tolerance Language updated

FILE: JD-R

Cf: [JD](#), [JDD](#), [JDE](#)

Cf: [JDE](#), [JD-R-AP](#)

VIOLENCE PREVENTION PROGRAM ZERO TOLERANCE

The Calcasieu Parish School Board, in implementing the Violence Prevention Program, requires that student aggressors be arrested by law enforcement officers when school officials determine that a fight has occurred on campus, at extra-curricular activities, on school buses, and at school bus stops.

The Violence Prevention Program shall be preventive in nature, and is intended to ensure that schools will be a safe haven for all students. Parents can be assured that every precaution will be taken to keep their children safe, and to prevent violent acts from occurring at our schools.

PROGRAM PROVISIONS

Students involved in a fight that has occurred on campus, at extracurricular activities, on school buses, or at school bus stops shall be taken into custody or arrested and a cash bond of up to \$250 shall be required to release the student from custody. Upon the 2nd offense in the same school year parents will be required to post a cash bond of up to \$500. Students shall also be required to attend conflict resolution sessions.

Some cases may be accepted by the District Attorney's Office for referral to court. Students may be suspended and/or expelled from school. Students involved in some cases may be ordered to perform community service and subject to any other orders deemed appropriate by the court.

Revised: September, 1997

Revised: October, 2003

Ref: La. Rev. Stat. Ann. §§[17:81](#), [17:223](#), [17:416](#), [17:416.1](#)

Board minutes, [6-4-96](#), [8-5-97](#), [7-22-03](#), [8-5-03](#)

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Next, Dr. LaFargue presented Policy update JD-R-AP (Zero Tolerance Procedures) regarding changes to Administrative Procedures related to this policy.

JD-R-AP – Zero Tolerance Procedures updated

CALCASIEU PARISH SCHOOLS ADMINISTRATIVE PROCEDURES

Date Issued: 7-22-2013

Subject: Zero Tolerance Checklist

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1. Administer first aid for injuries/contact parents of injured student(s).
2. Investigate incident – have students that were actively involved in the incident complete a written statement.
3. Investigate thoroughly by seeking any witnesses to the aggression – have each witness complete a written statement.
4. Determine aggressor(s). Self-defense is defined as “the use of reasonable force when apparently necessary to prevent a forcible offense against a student or against property lawfully in a student’s possession”.
5. Complete the Fight Investigation Form, Pickup Affidavit Form and an Office Discipline Referral Form.
6. Fax the paperwork to the judge. Paperwork should include all witness statements and any other information deemed important. (Special disabilities, etc) Your coversheet should include the school name, school phone number and school fax.
7. After receiving the judge’s order, contact law enforcement.
8. Provide law enforcement with the judge’s order.
9. Make every effort to contact parent(s)/guardian(s). Call every number on the student’s emergency record if necessary.
10. Document all attempts to contact parent(s)/guardian(s).
11. If unsuccessful in reaching parent(s)/guardian(s), fax documentation of call attempts along with parent/guardian contact numbers to the M.A.R.C. (Multi-Agency Resource Center).
12. Make verbal contact with M.A.R.C. to verify receipt of fax that informs them that the parent(s)/guardian(s) have not been contacted.
13. If a student has special disabilities (such as autism/asperger) that may trigger an episode, contact the parent instead of law enforcement.
14. Provide the parent with the judge’s order.
15. If this is the student’s first offense, schedule the student into the site-based conflict resolution class.
16. After completing the class, fax form indicating the students who have completed the class to M.A.R.C.
17. If this is the student’s second offense in the current school year, the student may be recommended for alternative placement.
18. Second offense students and their parents will be required to attend conflict resolution classes at the Career Center.
19. No students will be transported by CPSO after 2:00 pm.
20. No students will be transported by CPSO on Fridays.

Dr. LaFargue then presented Policy update DFAA (Drug Policy for Student Athletes) regarding changes to LHSAA requirements and procedures related to this policy.

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DFAA – Drug Policy for Student Athletes –
updated LHSAA requirements

CALCASIEU PARISH SCHOOLS ADMINISTRATIVE PROCEDURES

The LHSAA has included drug testing in its eligibility requirements for member schools. The policy stated below meets the requirements for eligibility rule 1.17 in the LHSAA handbook.

I. School responsibilities

A. Maintain an active file which includes the following properly signed documents:

1. LHSAA Substance Abuse/Misuse Contract and Consent Form
2. School Drug Policy for Student Athletes

B. Provide an accurate roster of all athletes for each sport upon request
Central Office

1. Rosters shall include student I.D. numbers only (no names)
2. School shall maintain a roster which includes both names and I.D. numbers

C. Must ensure that all student athletes who have been randomly identified are tested.

II. Student/Parent Responsibilities

A. Student and parent must sign the LHSAA Substance Abuse/Misuse Contract and Consent Form

B. Student must sign the School Drug Policy for Student Athletes

III. Testing Agency

- A. Must be state certified
- B. Responsible for random selection of athletes to be tested

IV. Student Selection

- A. All student athletes in all sports are subject to testing throughout the school year
- B. At least ten percent of the athletes shall be tested each testing session
- C. Primary testing sessions will occur during the fall, winter, and spring
- D. Secondary testing may be conducted at the discretion of the school

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V. Test Results

A. Negative results require no further action

B. First Positive Test

1. Immediate conference with student athlete, parent, school Administrator and coach shall be conducted

2. Student athlete becomes ineligible upon notification of the school of a positive

test, for the remainder of the sport season

3. Parents may request further verification of positive results

a. Parent is responsible for expenses incurred

b. Verification shall be conducted from the original sample and from the designated agency only

c. Verification must be accomplished within five working days

4. If verification results in a negative test, student regains eligibility immediately

5. If verification confirms the positive results, the student remains **Ineligible** for the remainder of that sport season including any post season games and/or activities.

6. Counseling shall be offered to all students who test positively – school will provide a resource list

a. A minimum of 6 verified hours of Drug-Counseling is required from an accredited agency and/or counselor for those student athletes who wish to regain eligibility

b. The required 6 hours of counseling must be completed prior to additional drug testing – with a maximum of 2 counseling hours completed per week.

c. Regaining Eligibility

1. After completion of the required counseling, the student must test negatively to regain eligibility for another sport and wait until the sport season in which the student tested positive has ended (including any post-season games).

a. Student cannot regain eligibility for original sport season for which he tested positive.

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b. Student cannot start participating in another sport including practicing and/or participating in any team activities until the sport season for which the student tested positive has ended.

2. A school coach/faculty member will be required to accompany the athlete to a certified drug testing agency to verify the appropriate process has been followed – all expenses acquired will be the responsibility of the athlete's guardian.

3. Eligibility is regained immediately upon notification to the school by Central Office or certified drug testing agency of a negative test result by the student athlete in question and verification of the completed 6 hour of Drug Counseling Form.

D. Second Positive Test

1. Same as B.1

2. Same as B.2 except student athlete becomes ineligible for remainder of the school year.

3. Same as B.3

4. Same as B.4

5. Same as B.5

6. Same as B.6

E. Third Positive Test

1. Same as B.1

2. Same as B.2 except student becomes ineligible for the remainder of his high school career

3. Same as B.3

4. Same as B.4

5. Same as B.5

6. Counseling will be offered

As an LHSAA Athlete, I agree to abide by the Drug Policy for Student Athletes stated above. Parent has received a copy of LHSAA and CPSS Drug Policy.

Parent/Guardian (Printed Name)DateParent/Guardian (Signature)

Date

Student Athlete (Printed Name)Date

Student Athlete (Signature)Date

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Then Dr. LaFargue presented Policy update JDD-AP (Suspensions) regarding changes to Administrative Procedures that are now aligned with the Student Code of Conduct.

JDD-AP –Suspensions/Now aligned
with the code of conduct

CALCASIEU PARISH SCHOOLS ADMINISTRATIVE PROCEDURES

DATE ISSUED: 7-25-2013

SUBJECT: SUSPENSIONS

Should a principal find it necessary to suspend a student, the suspension shall be made in accordance with state and local board policies. For administrative purposes, please refer to the Student Code of Conduct for an outline of infractions and appropriate corrective strategies.

All students shall be treated fairly and honestly in resolving grievances and complaints, and in the consideration of any suspension or expulsion.

1. The school must conduct a student conference and school-level investigation.
2. Prior to any suspension or recommendation for expulsion, the principal or designee must inform the student of the “particular” misconduct of which he/she is accused and the basis for the accusation. *
3. Prior to any suspension or recommendation for expulsion, the principal or designee must give the student an opportunity to present his/her version of the incident. The principal or designee may call witnesses requested by the student. The principal or designee shall make a reasonable effort to reach a fair determination of the incident before making any disposition. *
4. The school must contact the parent/guardian by telephone or send a certified letter giving notice of the suspension, the reason for the suspension, and the date and time of a conference to be conducted within 5 days with the principal or his/her designee required for the readmission of the student.*
5. If the parent/guardian fails to attend the required conference within 5 days of the mailing of the certified letter or other contact with the parent/guardian, the truancy laws shall become effective.
6. The school must give the parent/guardian notice in writing of the suspension and the reason for the suspension.*
7. **THE STUDENT SHALL REMAIN IN SCHOOL UNTIL THE END OF THE SCHOOL DAY UNLESS RELEASED INTO THE CARE OF A PARENT/GUARDIAN. NO STUDENT SHOULD BE SENT HOME WITHOUT**

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PROPER DOCUMENTATION OF THE PARTICULAR MISCONDUCT AND REASON FOR SUSPENSION.

8. Any parent/guardian of a suspended student shall have the right to appeal a suspension to the Superintendent or to a designee of the Superintendent. The decision of the Superintendent is final.
9. The school must hold a school-level conference conducted within a reasonable time.

All students have the right to fair and reasonable treatment during disciplinary proceedings.

The suspension of a student from school shall be documented by the school principal or designee in the student information system.

Upon receipt of a third suspension form for a single student, the Office of Child Welfare and Attendance shall notify the parent in writing of the suspensions to date and inform the parent/guardian that upon the fourth suspension the student shall be recommended for expulsion or alternative placement by the school principal. Copies of this due process letter shall be sent to the principal and to the appropriate assistant superintendent.

Next, Dr. LaFargue presented Policy update JDE-AP (Expulsions) regarding changes to Administrative Procedures that are aligned with the student code of conduct.

JDE-AP –Expulsions/Now aligned with the code of conduct

CALCASIEU PARISH SCHOOLS ADMINISTRATIVE PROCEDURES DATE ISSUED: 7-25-2013

SUBJECT: Recommendation for Expulsions/Alternative Placements

A principal can recommend a student for expulsion/alternative placement. If a principal recommends a student for expulsion/alternative placement the student will then be suspended pending a hearing. The student will have an expulsion/alternative placement hearing, in which a hearing officer working for the district will determine if the recommendation is upheld, denied, or modified.**The due process procedures for recommendations for expulsion/alternative placement and hearings are as follows:**

1. The school must conduct a student conference and school-level investigation.

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2. Prior to any suspension or recommendation for expulsion, the principal or designee must inform the student of the “particular” misconduct of which he/she is accused and the basis for the accusation.
3. Prior to any suspension or recommendation for expulsion, the principal or designee must give the student an opportunity to present his/her version of the incident. The principal or designee may call witnesses requested by the student. The principal or designee shall make a reasonable effort to reach a fair determination of the incident before making any disposition.
4. The school must hold a school-level conference conducted within a reasonable time.
5. A recommendation for expulsion/alternative placement is made by principal in writing to the Superintendent or designee. The student will be suspended pending hearing. Procedures for suspensions will be followed. Copies of all previous suspensions for the school year and any supporting documentation shall accompany the recommendation letter. A copy of the letter shall be forwarded to the Office of Child Welfare and Attendance.
6. The school must contact the parent/guardian by telephone or send a certified letter giving notice of the recommendation, the reason for the recommendation, and the date and time of a hearing to determine whether the student will be expelled or assigned an alternative placement.
7. The school must give the parent/guardian notice in writing of the recommendation and the reason behind the recommendation.
8. If the parent/guardian fails to attend the required conference within 5 days of the mailing of the certified letter or other contact with the parent/guardian, the truancy laws shall become effective.
9. **THE STUDENT SHALL REMAIN IN SCHOOL UNTIL THE END OF THE SCHOOL DAY UNLESS RELEASED INTO THE CARE OF A PARENT/GUARDIAN. NO STUDENT SHOULD BE SENT HOME WITHOUT PROPER DOCUMENTATION OF THE PARTICULAR MISCONDUCT AND REASON FOR RECOMMENDATION.**
10. A hearing is conducted by the Superintendent or designee within 10 school days of the incident. At the hearing the principal or teachers concerned may be represented by any other person appointed by the Superintendent. At the hearing, the student needs to be in attendance and may be represented by any person of his/her choice.
11. Superintendent or designee will make a determination of whether to expel, assign an alternative placement or other corrective or disciplinary action shall be taken.
12. The parent/guardian of the student, within five days after the decision to expel or assign the student to alternative placement has been rendered, may request the district to review the findings. Otherwise, the decision of the Superintendent or his designee shall be final.
13. The district, in reviewing the case, may affirm, modify, or reverse the action previously taken.

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14. The parent/guardian of the student may, within five (5) days after the decision is rendered, request in writing that the School Board review the decision of the Superintendent or his/her designee at a time set by the School Board; otherwise, the decision of the Superintendent shall be final. After reviewing the decision of the Superintendent of his/her designee, the School Board may affirm, modify, or reverse the action previously taken.

15. If the district upholds the decision of the Superintendent, the parent/guardian may within 10 days, appeal to the district court for the parish in which the student's school is located.

On a motion by Ms. Ballard, and seconded by Mr. Duhon, it was recommended to approve changes for the following policies: **JD-R – Zero Tolerance, JD-R-AP – Zero Tolerance Procedures, IDFAA – Drug Policy for Student Athletes-updated LHSAA requirements, JDD-AP – Administrative Procedures for Suspensions, JDE-AP – Administrative Procedures for Expulsions** as presented.

On behalf of the committee, Mr. Tarver offered a motion to accept the recommendation. A second was not needed and the motion passed on a vote.

For the final Item, Mr. Campbell discussed a recommended Turnaround School Principal position. Mr. Campbell recommended that the board approve the position of Turnaround Principal. The position includes an increase in pay with the opportunity for performance incentive pay. Mr. Campbell discussed the criteria to be eligible for the position as well as the condition that the position will only be available for “persistently struggling” schools when a principal position becomes available at one of these schools. There are two types of Turnaround Principal positions, Level I and Level II. A Level I Principal is a current “Highly Effective” principal who will earn a \$10,000 yearly supplement and may earn up to \$5,000 of individual performance targets. A Level II Turnaround Principal would be defined as any current Assistant Principal who exhibits the competencies of a Transformational Leader. The Level II principal would earn a \$5,000 per year supplement for choosing to work in a “persistently struggling” school and have the opportunity to earn \$10,000 in individual performance targets.

On a motion by Mrs. Ballard, and seconded by Mr. Hardy, it was recommended to accept the Turnaround School Principal Position.

On behalf of the committee, Mr. Tarver offered a motion to accept the recommendation. A second was not needed and the motion passed on a vote. There were two nay votes.

Turnaround School – Principal Position

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McREL Leadership Responsibilities

Responsibilities	<i>The extent to which the principal ...</i>
1.Affirmation	recognizes and celebrates school accomplishments and acknowledges failures
2.Change agent	is willing to and actively challenges the status quo
3.Communication	establishes strong lines of communication with teachers and among students
4.Contingent reward	recognizes and rewards individual accomplishments
5.Culture	fosters shared beliefs and a sense of community and cooperation
6.Discipline	protects teachers from issues and influences that would detract from their teaching time and focus
7.Flexibility	adapts his or her leadership behavior to the needs of the current situation and is comfortable with dissent
8.Focus	establishes clear goals and keeps those goals in the forefront of the school's attention
9.Ideals and beliefs	communicates and operates from strong ideals and beliefs about schooling
10. Input	involves teachers in the design and implementation of important decisions and policies
11. Intellectual stimulation	ensures that faculty and staff are aware of the most current theories and practices, and makes the discussion of these a regular aspect of the school's culture
12. Involvement with Curriculum, Instruction and Assessment (CIA)	is directly involved in the design and implementation of curriculum, instruction and assessment processes
13. Knowledge of CIA	is knowledgeable about current curriculum, instruction and assessment processes
14. Monitor/evaluate	monitors the effectiveness of school practices and their impact on student learning
15. Optimizer	inspires and leads new and challenging innovations
16. Order	establishes a set of standard operating procedures and routines

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17.	Outreach	is an advocate and spokesperson for the school to all stakeholders
18.	Relationships	demonstrates an awareness of the personal aspects of teachers and staff
19.	Resources	provides teachers with materials and professional development necessary for the successful execution of their jobs
20.	Situational awareness	is aware of the details and undercurrents in the running of the school and uses this information to address current and potential problems
21.	Visibility	has quality contact and interaction with teachers and students

Review of the Literature

- There is a growing body of evidence that school leadership has an impact on student outcomes second only to the influence of teachers in the classroom (Hattie, 2003; Leithwood et al, 2006; Tooley, 2009; Day et al, 2009; New Leaders for New Schools, 2009; Day et al, 2010; Barber et al, 2010).
- A recent RAND Corporation report found that nearly 60% of a school's impact on student achievement is attributable to leadership and teacher effectiveness, with principals accounting for 25% of a school's total impact on achievement. Furthermore, the report found that while effective teachers have a profound effect on student outcomes, this effect soon fades when the student moves on to another teacher, unless the new teacher is equally effective. In order for students to have high-quality learning every year, whole schools must be high functioning, and this means they must be led by effective principals. (New Leaders for New Schools, 2009)
- A research paper written by Leithwood and colleagues (2006) concludes, 'as far as we are aware, there is not a single documented case of a school successfully turning around its pupil achievement trajectory in the absence of talented leadership.
- Leadership is second only to classroom instruction among all school-related factors that contribute to what students learn at school. The total (direct and indirect) effects of leadership on student learning account for about a quarter of total school effects.

Leadership effects are usually largest where and when they are needed most. Especially when we think of leaders in formal administrative roles, the greater the challenge the greater the impact of their actions on learning. While the evidence shows small but significant effects of leadership actions on student learning across the spectrum of schools, existing research also shows that demonstrated effects of successful leadership are considerably greater in schools that are in more difficult circumstances. Indeed, there are virtually no documented instances of troubled schools being turned around without intervention by a

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powerful leader. Many other factors may contribute to such turnarounds, but leadership is the catalyst. (How leadership Influences Student Learning,

Kenneth Leithwood, Karen Seashore Louis, Stephen Anderson and Kyla Wahlstrom)

- Educational research shows that most school variables considered separately, have at best small effects on learning. The real payoff comes when individual variables combine to reach critical mass. Creating the conditions under which that can occur is the job of the principal. (Wallace Foundation, 2011, p.2)
- Leadership is second only to classroom instruction as an influence on student learning. To date we have not found a single case of a school improving its student achievement record in the absence of a strong leader. Leadership's effects are usually largest where and when they are needed most. Six years of research have shown us that the demonstrated effects of successful leadership are considerably greater in schools that are in more difficult circumstances. (Lewis, Leithwood, Wahlstrom, and Anderson 2010, p.9)
- Good principals attract, support, and retain a high-quality teaching staff. Pick the right school leader and great teachers will come and stay. Pick the wrong one and, over time, good teachers leave, mediocre ones stay, and the school gradually (or not so gradually) declines. Reversing the impact of a poor principal can take years. (Cerf, as cited in Mitgang, 2008, p. 3)
- In response to a study conducted in South Carolina, more than one-quarter of the teachers identified leadership as the "most crucial working condition in making their decisions about whether to stay in a school," and this factor was "significantly predictive of teacher retention" (Center for Comprehensive School Reform and Improvement, 2007, p. 2).
- Maryland teachers emphasized the importance of school leadership on teaching retention: School leadership was the most important condition affecting teachers' willingness to remain teaching at their school. Teachers who indicated that they plan to remain teaching in their school were twice as likely to agree they work in trusting and supportive environments. (Hirsch, Sioberg, & Germuth, 2010, p. vii)
- Finally, a study of principals in high-need districts characterized most of those principals as falling into one of two categories—"transformers" or "copers." The "transformers" [the more effective principals] had an explicit vision of what their school might be like and brought a "can-do" attitude to their job.... [They] focused intently on creating a culture in which each child can learn. Giving up is not an option. In contrast, the copers were "typically struggling to avoid being overwhelmed." (Johnson et al., 2008, p. 3)
- What Stands in the Way of effective School Leadership? It is important to celebrate the principalship and talk about the positive impact that effective principals have on their

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schools. But the broader view of celebrating the principalship should include recognizing that every school—and every student—deserves such a principal. Johnson (2005)

- The new understanding of the principal’s impact on learning should motivate all policymakers and others with a stake in student learning to advocate for effective, ongoing principal development. Everyone shares a common aspiration for all students to attend high-quality schools. Yet, as the research definitively illustrates, that goal will remain out of reach without a similar commitment to high-quality principal leadership. The bottom line is that investments in good principals are a particularly cost-effective way to improve teaching and learning. (devita, 2010, p. 3–4)

Turnaround Principal Position

Staff recommends adding two additional supplements to the CPSB Principal’s salary schedules for the following two positions:

1. A **“Level I Turnaround Principal”** would be defined as any current sitting principal who has a proven record of Transformational Leadership with documented successes in student growth, teacher development, and positive school culture that transfers to a “Persistently Struggling School”.

Qualified Level I Turnaround Principals must have:

- Highly Effective Compass Evaluations in each of the past two school years.
 - A record of sustained student and school growth over their time as principal.
 - A rating of 3.5 or above on the “Staff’s Review of the Principal’s Performance Survey”.
- The yearly supplement for a Level I Turnaround Principal would be divided into two parts.

Part One would be a \$10,000 yearly supplement for choosing to work in a Persistently Struggling School. This supplement would continue each year as long as the principal earned Effective end of the year evaluations and as long as they are assigned to a school designated as Persistently Struggling.

Part Two would be a \$5,000 yearly supplement tied to the achievement of individual Performance Targets assigned to the principal. The principal would earn \$1,000 of the Part Two Supplement for each performance target listed below met or exceeded by the end of each school year.

Performance Targets:

- Growth in the School Performance Score
- Increased percent of students scoring Basic and Above on State Standardized Tests
- Growth in the percentage of students scoring proficient on Core District Common Assessments
- A score of 80 or above on the District SWPBIS Monitoring Instrument

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- A rating of 3.0 – 4.0 by the faculty on the *McREL Leadership Responsibility Survey*

2. A “**Level II Turnaround Principal**” would be defined as any current Assistant Principal, who exhibits the competencies of a Transformational Leader and has documented success working with students and teachers in a school that has seen sustained growth and documented success over the past two years who is appointed as principal of a Persistently Struggling School.

Qualified Level II Turnaround Principals must have:

- Highly Effective Compass Evaluations as an Assistant Principal in each of the past two school years.
- Served in a school that has achieved sustained school and student growth with documented successes over their time there as an assistant principal.

The yearly supplement for a Level I Turnaround Principal would be divided into two parts.

Part One would be a \$5,000 yearly supplement for choosing to work in a Persistently Struggling School. This supplement would continue each year as long as the principal earned Effective end of the year evaluations and as long as they are assigned to a school designated as Persistently Struggling.

Part Two would be a \$10,000 yearly supplement tied to the achievement of individual Performance Targets assigned to the principal. The principal would earn \$2,000 of the Part Two Supplement for each Performance Target met by the end of each school year.

- Growth in the School Performance Score
 - Increased percent of students scoring Basic and above on State Standardized Tests
 - Growth in the percentage of students scoring proficient on District Common Assessments
 - A score of 80% or above on the District SWPBIS TFI Monitoring Instrument
 - A rating of 3.0 – 4.0 by the faculty on the *McREL Leadership Responsibilities Survey*
- Persistently Struggling Schools** in the district will be identified by the Superintendent and will be defined as a school exhibiting the following characteristics:

- The school has been assigned a D or F through the state accountability system in at least two of the previous three school years.
- The school has a high turnover rate of teachers and has been consistently hard to staff.
- The school’s enrollment is decreasing due to a prevalent perception that the school does not provide effective instruction or a safe and orderly learning environment.
- The faculty exhibits low teacher morale and expresses a lack of support from the current school principal as measured through teacher surveys.

Turnaround Principal Positions will be created as vacancies occur through normal personnel processes like retirements or transfers.

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We are specifically seeking *transformational leaders* with a commitment to serve a diverse school community in an urban context. Strong candidates must:

- be focused on results and have proven success in increasing student achievement and adult performance.
- have the ability to influence and motivate others to reach their potential.
- be solution-oriented and creative problem solvers with experience in data analysis and creating and managing systems.
- set high expectations and communicate them to a variety of stakeholders.
- understand, communicate and effectively interact with people across racial, cultural and linguistic differences.
- continually reflect and seek feedback to improve their practice.
- have demonstrated perseverance and a “So what. Now what.” attitude in their career.
- possess strong pedagogical skills and be highly effective at coaching other adults.

The Seven Principles of Calcasieu Parish School Turnaround Plan

1. Appoint highly effective Turnaround Principals with the ability to:

- create a culture of high expectations and no excuses.
- recruit, mentor, and retain quality teachers and support staff members.
- creatively use the operational flexibility in the areas of scheduling, staffing, curriculum, and budget that will be given them by the district.

2. Ensuring that teachers are effective and able to improve instruction by:

- evaluating the quality of all current staff members.
- providing frequent high quality observation feedback to teachers using the Teacher Advancement Program (TAP).
- providing high quality coaching in the form of Master and Mentor Teachers.
- providing job-embedded, ongoing professional development informed by the teacher evaluations and support systems tied to teacher and student needs.

3. Redesigning the school day by:

- including additional time for student learning and teacher collaboration.
- adjusting instructional times for subjects and grade levels
- Providing time after school and during the summer for targeted support programs

4. Strengthening the school’s instructional program by:

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- ensuring that the instructional program is research-based, rigorous, and aligned with State academic content standards.
- evaluating and then streamlining the school's use of instructional programs.

5. Using data to inform instruction for continuous improvement by:

- frequent monitoring of student progress through the use of diagnostic, interim, and summative assessments.
- providing embedded time for teachers and instructional leaders to collaborate and analyze data.

6. Establishing a school environment that improves school safety, discipline, and teacher moral by:

- appointing and training Turnaround Principals in the Transformational Leadership competencies of idealized influence, inspirational motivation, individual consideration, and intellectual stimulation.
- practicing shared leadership through active School Leadership Teams.
- providing additional resources that target positive behavior and RTI interventions.
- addressing other non-academic factors that impact student achievement, such as students' social, emotional, and health needs.

7. Providing ongoing mechanisms for family and community engagement by:

- championing the promoting the school through every media available.
- creating a Parent Involvement Plan which includes the creation of a parent organization along with numerous family involvement activities throughout the school year.

There being no further business to discuss, on motion by Mrs. Ballard and seconded by Mr. Dellafosse the committee adjourned the meeting at 8:01p.m.

Shannon LaFargue
Secretary

TAKE APPROPRIATE ACTION

Mr. Hayes read the following items:

A. Approval of TAP Best Practices Grant/Ralph Wilson Elementary

Grant Title: TAP Best Practices

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Funding Authority: Louisiana Department of Education

Person Applying for Grant: Margaret Goode, Grants Supervisor

Grant Amount: \$319,552

Grant Period: July 1, 2017 – June 30, 2018

Purpose: **Principals** are the leaders of instructional change in schools. The most important work they lead instructionally is to provide teachers with academic supports and direction and to build leadership capacity.

The Louisiana Department of Education's Expansion of TAP and NIET Best Practices is part of the state's ongoing efforts to support principals in their work and to increase educator effectiveness and student achievement in struggling schools. The LDOE is partnering with the National Institute for Excellence in Teaching (NIET) to significantly expand the reach of TAP and NIET Best Practices in schools across the state in a customized and district-tailored fashion. The department believes this expanded and customized approach will allow districts and principals to build on their current efforts in a manner that best addresses the needs of their schools to:

- Set goals and direction with a sharpened focus on student needs and academic improvement;
 - Build and support teacher leadership within schools;
 - Implement learning teams that provides student-centered professional development to improve instruction;
- and
- Utilize multiple measures as part of continuing efforts to evaluate, support, and provide feedback to all teachers.

Calcasieu (CPSB) is requesting funding for principal support at **Ralph Wilson Elementary (RWE)** to implement NIET Best Practices. RWE is one of two recently reconfigured Grade 3-5 schools that feed into Washington Marion High School (WMHS); Combre Fondel Elementary (CFE) and WMHS will implement full TAP next year through the SIG and other braided funds. In addition, CPSB is planning the Redesign (ESSA), *tentatively* scheduled for application in 2018, for the nine schools identified as "persistently struggling schools with the LDOE criteria of at least a three-year history of school report card D's and F's. CPSB has selected RWE, a struggling school, for this current TAP funding because RWE does not meet the criteria for Redesign, since it received a C in 2014. Although the criteria for the SPS has varied over the years, the report card grades still have reflected low performance and persistently struggling students.

	Grade Config	School Pop	Economically Disadvantaged	Sped Pop	On Track (mastery+)	Need Support (basic & below)	Report SPS 2016	Report SPS 2015	Report SPS 2014	Report SPS 2013	Report SPS 2012	Report SPS 2011
Ralph Wilson	3-5	192	98%	15%	12%	88%	F 46.6	D 52.9	C 82.3	D 65.8	D 80.3	D 75.2

The comprehensive school-reform TAP model will best support reform and consistency in this school with

shared leadership, teacher *effectiveness*, and improved student outcomes through three of the key elements:

- Multiple career paths for teachers with TAP certified onsite master and mentor teachers,
- Instructionally focused accountability, including more frequent classroom visits and evaluations with personalized feedback cycle, and
- Ongoing, applied professional growth, including weekly clusters focused on data-based instructional decisions and best practices AND NIET training.

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This funding will provide TAP certified onsite master and mentor teachers. This grant does not support performance-based compensation.

On a motion to approve by Mr. Dellafosse and a second by Mrs. Ballard, the motion carried.

B. Renewal of 2017 employment contracts

2017 EXPIRATIONS

CONTRACTED EMPLOYEE	EXPIRATION DATE	LOCATION
PRINCIPALS		
Bell, Pam	7/31/2017	J.D. Clifton Elementary
Burkhead, Shauna	7/31/2017	Moss Bluff Elementary
Flanagan Beth	7/31/2017	Western Heights Elementary
Fontenot, Kendall	7/31/2017	Moss Bluff Middle
Foolkes, Shannon	7/31/2017	Sam Houston High
Guerrero, Amanda	7/31/2017	DeQuincy Primary
Guillory, Martin	7/31/2017	Oak Park Middle
Guillory, Rico	7/31/2017	Testing & Assessment
Harvey, Ronnie	7/31/2017	CPAS
Jenkins-Stewart, Chasity	7/31/2017	Brentwood Elementary
Kay, DeaAnne	7/31/2017	W.T. Henning Elementary
LeBlanc, Michelle	7/31/2017	Frasch Elementary
Matthews, Sandy	7/31/2017	St. John Elementary
Neal, Benny Craig	7/31/2017	DeQuincy High
O'Quain, Saberly	7/31/2017	Maplewood Middle
Ruffin-Hardy, Sharon	7/31/2017	Barbe Elementary
Spann, Julee	7/31/2017	Vincent Settlement Elementary
Thompson, Bobby Jack	7/31/2017	S. J. Welsh Middle
Treme, Gerald	7/31/2017	Westwood Elementary
VanMetre, Jason	7/31/2017	Westlake High
Young, Lori	7/31/2017	Vinton Elementary
ASSISTANT PRINCIPALS		
Askew, Kashia	7/31/2017	Gillis Elementary

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Catlon, Darnold	7/31/2017	Molo Middle
Champagne, Paul	7/31/2017	Western Heights Elementary
Collins, Marlana	7/31/2017	Fairview Elementary
Conner, Andrea	7/31/2017	Oak Park Elementary
Crick, Lee	7/31/2017	Sulphur High 9th
Deshotel, Crystal	7/31/2017	St. John Elementary
Dietz, Lisa	7/31/2017	Nelson Elementary
Dietz, Lucas	7/31/2017	Iowa High
Durio, Brad	7/31/2017	S.J. Welsh Middle
Enright, Melissa	7/31/2017	LaGrange High
Foreman, Mary	7/31/2017	Moss Bluff Middle
Gauthier, Greg	7/31/2017	Oak Park Middle
Giardina, William	7/31/2017	Sulphur High
Holder, Elizabeth	7/31/2017	DeQuincy Elementary
Johnson, Ashley	7/31/2017	T.H. Watkins Elementary
Jones, Nina	7/31/2017	Brentwood Elementary
Juneau, Kelly	7/31/2017	Henry Heights Elementary
Langley, Gwendola	7/31/2017	DeQuincy Primary
LeDoux, Hope	7/31/2017	Frasch Elementary
McDonald, Aaron	7/31/2017	CPAS
Miller, Sonia	7/31/2017	Moss Bluff Elementary
Nelson, Laura	7/31/2017	Barbe Elementary
Perkins, Vicki	7/31/2017	LeBlanc Middle
Pousson, John	7/31/2017	DeQuincy Middle
Powers, Paige	7/31/2017	Westwood Elementary
Richard, Julie	7/31/2017	Vincent Settlement Elementary
Rose, Kathleen	7/31/2017	LeBleu Settlement Elementary
Shamsie, Brian	7/31/2017	Sam Houston High
Steward, Mark	7/31/2017	Combre/Fondel Elementary
Trahan, Bryan	7/31/2017	Sulphur High
Trahan, Gary	7/31/2017	College Oaks Elementary
Tripplett, Patricia	7/31/2017	J.D. Clifton Elementary
Waddell, Damian Keith	7/31/2017	Westlake High
Whitaker, Rene	7/31/2017	Maplewood Elementary
Whitman, Angela	7/31/2017	Vinton Elementary

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Williams, Carla	7/31/2017	Moss Bluff Elementary
Zaunbrecher, Rachel	7/31/2017	Iowa High

SUPERVISORS

Caldarera, Mary Lou	6/30/2017	Testing & Assessment
Cantrell, Pam	6/30/2017	Special Services

ADMINISTRATIVE COORDINATOR

Micheal Hill	6/30/2017	Pupil Appraisal
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ADMINISTRATIVE DIRECTORS

Gallemore, Charlotte	6/30/2017	Curriculum & Instruction
Portie, Jill	6/30/2017	Curriculum & Instruction

DIRECTORS

McCardle, Tony	6/30/2017	Career & Tech
Spikes, John	6/30/2017	Federal Programs
Washington, Betty	6/30/2017	SPED
Wieschhaus, Steve	6/30/2017	Warehouse

On a motion to approve by Mr. Dellafosse and a second by Mr. Natali, the motion carried.

C. Adoption of Resolution promulgating the results of a special election held in Sales Tax District 3 on April 29, 2017

Lake Charles, Louisiana
May 9, 2017

The Calcasieu Parish School Board, serving as governing authority of Sales Tax District No. Three of Calcasieu Parish, Louisiana, met in regular public session at its regular meeting place in the Calcasieu Parish School Board Office, 3310 Broad Street, Lake Charles, Louisiana, at 5:00 o'clock p.m. on Tuesday, May 9, 2017, pursuant to written notice given to each and every member thereof and duly posted in the manner required by law.

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The President called the meeting to order and on roll call, the following members were present:

Annette Ballard, Billy Breaux, Russell Castille, Mack Dellafosse,
Glenda Gay, Chad Guidry, Damon Hardesty, Ron Hayes, Aaron
Natali, Alvin Smith, Eric Tarver, Wayne Williams

ABSENT: Fred Hardy, Dean Roberts, John Duhon

The meeting was called to order and the roll called with the above results.

The President of the Board stated that the purpose of the meeting was for canvassing and tabulating the returns of an election held in Sales Tax District No. Three of Calcasieu Parish, Louisiana (the "District") on April 29, 2017, on the question of authorizing a levy of a special sales and use tax on all taxable property within the District, and thereupon presented the following proces verbal, which was adopted by the following vote:

YEAS: Ms. Ballard, Mr. Breaux, Mr. Castille, Mr. Dellafosse, Ms. Gay, Mr. Guidry, Mr. Hardesty, Mr. Hayes, Mr. Natali, Mr. Smith, Mr. Tarver, Mr. Williams

NAYS: None

PROCES VERBAL

BE IT KNOWN AND REMEMBERED that on this 9th day of May, 2017, at 5:00 o'clock p.m., in accordance with a resolution of the Calcasieu Parish School Board ("School Board"), serving as governing authority of Sales Tax District No. Three of Calcasieu Parish, Louisiana, adopted on January 10, 2017, and recorded in the records of said School Board, notice of which meeting was issued and published according to law, the undersigned members of the School Board, being a quorum thereof, met at the regular meeting place of the School Board, and

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according to law examined the tabulation blanks, certificates and statements which were received from the Commissioners and Commissioners-in-Charge of the election held in

Sales Tax District No. Three of Calcasieu Parish, Louisiana on April 29, 2017, in accordance with said resolution, together with the transcription of the totals made by the Clerk of Court and Ex-Officio Parish Custodian of Voting Machine in and for Calcasieu Parish to determine the following proposition:

SALES TAX PROPOSITION

Shall Sales Tax District No. Three of Calcasieu Parish, Louisiana ("District") levy and collect for 20 years beginning October 1, 2017, 1-1/2% upon sale at retail, use, lease or rental, consumption and storage for use or consumption of tangible personal property and on sales of services defined in La. R.S. 47:301-318 ("Tax"), with avails of the Tax, after payment of costs of levy and collection, dedicated and used for acquiring and/or improving lands for buildings and playgrounds, purchasing, erecting, enlarging and/or improving school buildings and other related facilities and necessary equipment and furnishings therefor, title to which shall be in the public; with avails of the Tax for one entire year upon initial levy estimated at

\$3,386,000; and to issue bonds, in multiple series, for not exceeding twenty (20) years from date thereof, with interest at a rate(s) not exceeding eight (8%) percent per annum, which bonds shall be retired with, paid from and secured by a pledge and dedication of the Tax; and, simultaneously, upon levy of the Tax, cancel levy and collection of the sales and use tax approved by electors of the District on July 15, 2000, and initially levied on October 1, 2000?

The results of said election proved to be as follows:

PRECINCT	NUMBER OF VOTES IN FAVOR OF	NUMBER OF VOTES AGAINST
160E	12	53
160W	21	59
161	13	73
162E	48	111

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162W	55	98
163	45	112
164	13	29
165	40	95
166E	51	72
166W	28	57
167	45	95
360 (Part)	2	2
Absentees	<u>199</u>	<u>603</u>
TOTALS	572	1459

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We therefore ascertained that the majority of qualified electors of Sales Tax District No. Three of Calcasieu Parish, Louisiana qualified to vote under the Constitution and laws of the State of Louisiana voting in said election in the District voted against the Proposition.

At the same time and place, we did examine and canvass the returns as evidenced by said tabulation blanks, certificates, and statements received from the election Commissioners and Commissioners-in-Charge, the correctness of which were sworn to by the election Commissioners- in-Charge and Commissioners according to law, and our finding was that the returns indicated a majority voted against the Sales Tax Proposition.

Therefore, we declare that the result of said election is against the Sales Tax Proposition as stated above.

In accordance with law, a resolution promulgating the aforesaid results was adopted, and the Secretary of the School Board was ordered to have a copy of said resolution signed by the President and published in one issue of the *Lake Charles American Press*, a newspaper published in Lake Charles, Louisiana, and of general circulation in said Sales Tax District No. Three.

We did, likewise, order that one copy of this proces verbal be sent to the Secretary of State to be recorded in the archives of the State of Louisiana, and that one copy be sent to the Clerk of the District Court of Calcasieu Parish to be recorded in the mortgage records of said Parish and that one copy be filed in the archives of this School Board.

THUS DONE AND SIGNED in the presence of Peggy Carlile and Lori Ewalt, competent witnesses on this 9th day of May, 2017, at a meeting of the School Board, governing authority of Sales Tax District No. Three, in Calcasieu, Louisiana, by the undersigned members of said School Board present and participating in the canvass of said election.

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The following resolution was thereupon introduced, and pursuant to a motion made by Mack Dellafosse and seconded by Annette Ballard, was adopted by the following vote:

YEAS: Ms. Ballard, Mr. Breaux, Mr. Castille, Mr. Dellafosse, Ms. Gay, Mr. Guidry, Mr. Hardesty, Mr. Hayes, Mr. Natali, Mr. Smith, Mr. Tarver, Mr. Williams

NAYS: None

A RESOLUTION PROMULGATING THE RESULTS OF A SPECIAL ELECTION HELD IN SALES TAX DISTRICT NO. THREE OF CALCASIEU PARISH, LOUISIANA ON APRIL 29, 2017.

WHEREAS, on April 29, 2017, an election was held in Sales Tax District No. Three of Calcasieu Parish, Louisiana, to determine the proposition hereinafter set out;

WHEREAS, the returns of said election were canvassed by the School Board according to law and notice duly given as provided by law, and the result of said election was declared to be against the Proposition;

NOW, THEREFORE, BE IT RESOLVED by the School Board, acting as governing authority of Sales Tax District No. Three of Calcasieu Parish, Louisiana, as follows:

SECTION 1. An election was held in Sales Tax District No. Three of Calcasieu

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Parish, Louisiana, on April 29, 2017, to determine the proposition hereinafter set out; that said election was duly and properly called by the School Board by a resolution adopted on January 10, 2017, and recorded in the records of said School Board, that notice of said election embracing all matters required by law to be contained therein was given by publication in the *Lake Charles American Press*, a newspaper published in Lake Charles, Louisiana, and of general circulation in Sales Tax District No. Three, on February 23, March 2, March 9, and March 16, 2017, the first of said publications being not less than 45 days nor more than 90 days prior to the date set for said election; that this School Board did in said resolution designate the polling places for said election and did provide for the use of voting machines in the conduct of said election; that election officials were duly selected; that each election official received the certificate of instruction of the use of the voting machines and his duties in connection therewith as required by law; that the State Custodian of Voting Machines and the Clerk of Court and Ex-Officio Parish Custodian of Voting Machines of Calcasieu Parish made available on the day of the election at the polling places designated for the conduct of said election the necessary voting machines and all necessary equipment and paraphernalia required by law in connection with the use of voting machines at elections; that the Registrar of Voters and the Clerk of Court of Calcasieu Parish furnished to the election Commissioners and Commissioners-in-Charge copies of the precinct registers for each precinct or ward entitled to vote at such polling places; that the Louisiana Secretary of State prepared and certified the ballot used in the voting machines as required by law; that the proposition voted on in said election and as it appeared in said voting machine was in due form provided by law and the resolution adopted by this School Board on January 10, 2017, calling said special election; that the results of said election were written on a large sheet of paper at said polling places, which sheet of paper was signed by each of the election officials designated to conduct such election at said polling places and which

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sheet was thereupon posted in public view at the polling places in accordance with law; that only qualified electors under the Constitution and laws of the State of Louisiana voted at said election; that the officials who served at said election were duly and properly appointed; that the places of all absent election officials were properly filled in accordance with law; that before opening the polls all election officials were properly sworn in accordance with law; that the polls at the voting places were opened at 7:00 a.m. and remained open and until not later than 8:00 p.m.; that after the closing of the polls the votes for and against the proposition were properly counted and tallied and the necessary tabulation blanks, certificates and statements were made by the election officials in accordance with law and the voting machines delivered to the Clerk of Court and Ex- Officio Custodian of Voting Machines in and for Calcasieu Parish, Louisiana, and a copy of the results of said election delivered to the Clerk of the District Court of Calcasieu Parish as required by Louisiana Revised Statutes 18:1190 E; that on May 2, 2017, that being the third day after said election the Clerk of Court and Ex-Officio Custodian of Voting Machines, after breaking the seals and opening the voting machines used in said election did transcript the totals for the proposition voted upon at said election; and that all things whatsoever required by law to be done in connection with the holding of said election were properly and duly performed in manner and form as required by Chapter 4 of Subtitle II of Title 39 of the Louisiana Revised Statutes of 1950, as amended, and the general election laws of the State of Louisiana.

SECTION 2. In said election the following proposition was rejected by a majority of the electors qualified to vote and voting in said election in Sales Tax District No. Three of Calcasieu Parish, Louisiana:

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SALES TAX PROPOSITION

Shall Sales Tax District No. Three of Calcasieu Parish, Louisiana ("District") levy and collect for 20 years beginning October 1, 2017, 1-1/2% upon sale at retail, use, lease or rental, consumption and storage for use or consumption of tangible personal property and on sales of services defined in La. R.S. 47:301-318 ("Tax"), with avails of the Tax, after payment of costs of levy and collection, dedicated and used for acquiring and/or improving lands for buildings and playgrounds, purchasing, erecting, enlarging and/or improving school buildings and other related facilities and necessary equipment and furnishings therefor, title to which shall be in the public; with avails of the Tax for one entire year upon initial levy estimated at

\$3,386,000; and to issue bonds, in multiple series, for not exceeding twenty (20) years from date thereof, with interest at a rate(s) not exceeding eight (8%) percent per annum, which bonds shall be retired with, paid from and secured by a pledge and dedication of the Tax; and, simultaneously, upon levy of the Tax, cancel levy and collection of the sales and use tax approved by electors of the District on July 15, 2000, and initially levied on October 1, 2000?

SECTION 3. The results of said election shall be promulgated by publication of this resolution of promulgation one time in the *Lake Charles American Press*, a newspaper published in Lake Charles, Louisiana, the official journal of the School Board and of general circulation in Sales Tax District No. Three.

ADOPTED AND APPROVED this 9th day of May, 2017.

/s/ Ron Hayes

RON HAYES, President

/s/ Karl Bruchhaus

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KARL BRUCHHAUS, Secretary

On a motion to approve by Mr. Dellafosse and a second by Mrs. Ballard, the motion carried.

**D. Consideration and approval of Cooperative Endeavor Agreement between CPSB and Recreation District No.1 of Ward 8 on lease of property –
REMOVED FROM AGENDA**

E. Consideration of Resolution supporting continued legislative funding of school based Health clinics.

**RESOLUTION
REQUESTING CONTINUED FUNDING OF SCHOOL BASED HEALTH CLINICS**

WHEREAS, the Louisiana State Legislature is facing significant revenue shortages for the next fiscal year; and

WHEREAS, the Calcasieu Parish School board recognizes that the Legislature must determine priorities in the allocation of governmental funds; and

WHEREAS, the Calcasieu Parish School Board has been advised the Legislature is considering termination of funding of school based health clinics; and

WHEREAS, school based health clinics provide much needed health care services to students in high risk, low socio-economic areas where they may not normally have access to care; and

WHEREAS, Calcasieu Parish school based health clinics are staffed with Nurse Practitioners, Registered Nurses, Licensed Clinical and Social Workers who provide such services as immunizations, acute care and testing, treatment of minor illnesses which would normally require students to miss school, assist with chronic management of illnesses such as diabetes, and physical and mental health evaluations, among other services; and

WHEREAS, clinic staff work directly with school staff and administration to address the needs of students; and

WHEREAS, at four (4) Calcasieu Parish public schools approximately 1,389 students have registered with school based health clinics.

NOW THEREFORE BE IT RESOLVED, by the Calcasieu Parish School Board that the Governor of the State of Louisiana and the Louisiana State Legislature are encouraged to continue funding school based health clinics which provide needed health care services to economically disadvantaged students.

May 9, 2017

ADOPTED AND APPROVED on this 9th day of May, 2017.

RON HAYES, President

KARL BRUCHHAUS, Secretary

On a motion to approve by Mr. Breaux and a second by Mr. Dellafosse, the motion carried.

BID REPORTS

Mr. Hayes read the following items:

A. Magazines for CPSB Libraries/General Funds

On a motion to approve by Mr. Dellafosse and a second by Mr. Tarver, the motion carried.

BID REPORTS:

ALL BIDS WERE POSTED ON WWW.CENTRALBIDDING.COM AND WWW.CPSB.ORG

BID 2017-02 – MAGAZINES FOR CPSB LIBRARIES was opened on April 4, 2017 @ 10:00 a.m.

BIDS WERE SENT TO THE FOLLOWING:

DISCOUNT MAGAZINE
EBSCO
POPULAR SUBSCRIPTIONS
RIVISTAS SUBSCRIPTION SVC
WT COX SUBSCRIPTIONS

BID RESULTS AS FOLLOWS:	# OF SUBSCRIPTIONS	AVG SUBSCRIPTION PRICE
DISCOUNT MAGAZINE	1007	\$26.68
PTP MAGAZINE	1009	\$27.78
POPULAR SUBSCRIPTIONS	1032	\$27.90
RIVISTAS	bid received after opening deadline	
SUBSCRIPTION SVCS	1016	\$28.63
WT COX	1015	\$32.98

THE STAFF RECOMMENDS AWARDDING TO DISCOUNT MAGAZINE AS THE LOWEST RESPONSIBLE RESPONSIVE BIDDER.

May 9, 2017

B. Food Items and Supplies/Food Service Department

On a motion to approve by Mr. Breaux and a second by Mr. Natali, the motion carried.

BID 2017-08 – FOOD ITEMS & SUPPLIES was opened on March 23, 2017 @ 9:00 a.m.

BIDS WERE SENT TO THE FOLLOWING:

ALPHA FOODS
BIMBO BAKERIES
BORDEN DAIRY
BROTHERS PRODUCE
CALICO INDUSTRIAL
CAPITOL CITY PRODUCE
CHURCHFIELD TRADING
DIAMOND FOODS
ECONOMICAL JANITORIAL
FLOWERS BAKING
INTERBORO PACKAGING
KEVIN GUIDRY PRODUCE
LABATT FOODS
LACASSAGNES
NARDONE BROS
NUHEALTH FRUIT
OAK FARMS DAIRY
OASIS FOODS
PLANTATION FOODS
PON FOODS
SIMCO
UNO FOODS
WILLIAM GEORGE

May 9, 2017

BID RESULTS AS FOLLOWS:

BIMBO BAKERIES	\$ 163,662.50
BORDEN DAIRY	\$1,253,530.00
DAXWELL	\$ 8,900.00
DIAMOND FOODS	\$ 233,204.19
ECONOMICAL JANITORIAL	\$ 156,682.85
INTERBORO PACKAGING	\$ 1,696.00
LABATT FOODS	\$ 30,049.84
LACASSAGNES	\$ 295,602.00
NARDONE BROS	\$ 183,971.20
OASIS FOODS	\$ 127,435.00
PON FOODS	\$ 727,875.54
WILLIAM GEORGE	\$ 892,070.00
TOTAL	\$4,074,679.12

The staff recommends awarding as indicated above as the lowest responsible responsive bidders in the amount of approximately \$4,074,679.12.

CONDOLENCE/RECOGNITION

Mr. Natali asked for a letter of condolence to the family of Rose Holland.

Mr. Williams congratulated the LaGrange Choir for their recent state award win.

Mr. Smith asked for a letter of condolence to the family of Sharlene Burnitt.

Mrs. Ballard congratulated staff for the recent ASBO Certificate of Excellence for Financial Reporting designation.

Mrs. Gay congratulated Mr. Hardy on the birth of a new grandson.

Mr. Dellafosse mentioned Teacher Appreciation Week and thanked all teachers for the hard work and dedication to our students.

SCHEDULE COMMITTEES

Budget Committee.....May 23, 2017, 5:00 p.m.

May 9, 2017

ADJOURN MEETING

On a motion to adjourn by Mr. Dellafosse and a second by Mr. Guidry, the meeting was adjourned at 7:31 p.m.

Ron Hayes, President

Karl Bruchhaus, Secretary